



TEXAS SOUTHERN UNIVERSITY
Thurgood Marshall School of Law

Experiential Education Program
Externship Application Packet

Please attach the following documents to this Application:

- HIP Intern/Volunteer Duties and Responsibilities Signature Page
- Current Resume → One Page
- One Page Statement of Intent
 - On a separate sheet of paper, please tell why you would like to participate in this externship
- Current Transcript- Unofficial copy is acceptable (must be MOST recent)
- Completed Application- Attached
- Copy of Driver's License

**ALL DOCUMENTS LISTED ABOVE MUST BE SUBMITTED AND
TYPED PRIOR TO YOUR INTERVIEW WITH THE EXTERNSHIP
COORDINATOR.**

For clarifications or questions, please contact Dean Stephanie Smith Ledesma, Dean's Suite; or at 713-313-1105; or at attorney@smithledesmalaw.com

THURGOOD MARSHALL SCHOOL OF LAW
EXTERNSHIP APPLICATION

- ALL DOCUMENTS LISTED ON THE PREVIOUS PAGE MUST ACCOMPANY THIS APPLICATION TO BE DEEMED COMPLETE.
- NO INCOMPLETE APPLICATIONS WILL BE CONSIDERED.

APPLICANT INFORMATION

Date of Application: _____

Indicate the Semester for your desired externship, (YOU MUST BE A RISING 3I) : Fall _____
Spring _____ Summer _____

Full Legal Name: _____

Local Address: _____

Telephone: _____ Email Address: _____

Alternate Telephone: _____ Email Address: _____

Date of Birth: _____

Social Security Number (last 4 numbers): _____

Driver's License Number: _____ State: _____

Legal Research Experience: ____ Yes ____ No ____ Year _____

Previous Legal Research Experience: ____ Yes ____ No ____ Year _____ Placement: _____

Law Journal ____ Yes ____ No

Law Review ____ Yes ____ No

EDUCATION

Graduating Class of : _____ Current GPA: _____ Class Ranking: _____

RELATED INFORMATION

1. What externship are you applying for, please check Civil, Criminal or Judicial and also check which placement under the category you are requesting placement.

- a. Civil** _____
 - i. Immigration _____
 - ii. Family Law Firm _____
 - iii. Personal Injury Law Firm _____
 - iv. Corporate Law Firm _____
 - v. General Counsel, Other _____
 - vi. Transactional _____

- b. Criminal** _____
 - i. Criminal Lifers Without Parole _____
 - ii. District Attorney’s Office _____
 - iii. Public Defender’s Office _____
 - iv. Private Law Firm _____
 - v. Juvenile Lifers Without Parole _____
 - vi. Innocence Project _____
 - vii. Anthony Graves _____
 - viii. Other _____

- c. Judicial** _____
 - i. State _____
 - ii. Federal _____
 - iii. Municipal _____
 - iv. Administrative _____
 - v. Other _____

2. What skills do you have that will support you and help with your success in your placement:

a. _____

b. _____

c. _____

d. _____

WORK EXPERIENCE

1. Will you be employed during the semester in which you are applying for externship placement?

____ Yes

____ No

If so, where will you work and how many hours will you work?

2. What is your prior work experience? Please include the name of your employer and the dates of employment.

3. Indicate areas in which you have unique training? (i.e. foreign languages and computer skills)

EXTRACURRICULAR ACTIVITIES

1. What law school organizations will you participate in during the semester of this placement?

2. What positions of leadership have you held in the law school that has helped prepare you for this opportunity?

3. What community organizations are you a member; please include the name of the organization and the year(s) of involvement?

REFERENCES

List two faculty members as a reference, including their contact information.

EMERGENCY CONTACT INFORMATION

Name of emergency contact: _____

Address for emergency contact: _____

Telephone Number(s) for emergency contact: _____

Relationship of emergency contact: _____