



TEXAS SOUTHERN UNIVERSITY
THURGOOD MARSHALL SCHOOL *of* LAW

EXTERNSHIP

CRIMINAL EXTERNSHIP 907

CIVIL EXTERNSHIP 908

JUDICIAL EXTERNSHIP 909

SPRING 2018

CONCEALED HANDGUN POLICY

As you know, the State of Texas has recently passed legislation permitting you to carry a *concealed* firearm on campus if you have a concealed license permit recognized by the State of Texas, subject to the rules and regulations of Texas Southern University's ("TSU's) Campus Carry Policy. Under TSU's Campus Carry Policy, I have the right to designate my office as a gun-free zone. I have elected to make my office a firearm-free space. Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun. For a complete list of the gun-free zones on this campus and the rules governing campus carry at our institution, please visit Texas Southern University's website at <http://www.tsu.edu/>. Please note that entering a gun-free zone on campus with a firearm, including inside my office, could not only lead to criminal prosecution but suspension or expulsion from school.



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Thurgood Marshall School of Law believes that the successful practice of law requires a mastery of doctrinal studies wedded with the artistic ability to consciously and knowing apply the skills of the lawyering profession. This joining of doctrine, reflective evaluation, analysis and skill is embodied in this externship course. In order to achieve the most from this course, **STUDENTS WILL BE EXPECTED TO READ ALL ASSIGNED READINGS; COMPLETE JOURNAL ENTRIES AND SERVE IN THEIR WORK ENVIRONMENTS WITH THE GREATEST OF WORK ETHIC, WITH UPTMOST PROFESSIONALISM AND WITH ZEALOUS INTEGRITY.**..... 6

The goal of the externship course is to meet the educational mission of the law school by encouraging the extern placement to create a comprehensive learning and professional working environment, allowing for maximum effective experience for the students. The externship program is intended to inculcate professionalism; enhance legal writing skills of the student; improve the student’s legal analysis skills; provide opportunities for the student to gain firsthand knowledge of specific areas of substantive and procedural law; provide opportunities for students to observe professional responsibility and ethics in practice, in “live” situations; and encourage and allow students the opportunity to obtain and refine professional skills required of legal professionals and define their own professional identity. This externship program also offers third year law students an opportunity to network and create professional relationships with experienced licensed attorneys and other members of the legal profession. 6

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1. Analyze Like a Lawyer. 7

2. Communicate Like a Lawyer. 7

3. Have a positive effect on your environment and community. 7

4. Develop a professional identity that is inculcated with professionalism and one that embraces education, learning and growth for the entirety of your profession..... 7

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THE PROFESSOR

NAME: Stephanie Smith Ledesma

TELEPHONE: Office: 713-313-1105
Cell: 512-228-2307

EMAIL: attorney@smithledesmalaw.com

LOCATION: Dean's Suite

COURSE BOOKS & MATERIAL

- Weekly reading materials will be assigned.

COURSE DESCRIPTION & OBJECTIVE

DESCRIPTION:

This is a third year course, intended to be taken in the third year of Law School accompanying either a Civil, Criminal or Judicial externship.

Thurgood Marshall School of Law believes that the successful practice of law requires a mastery of doctrinal studies wedded with the artistic ability to consciously and knowing apply the skills of the lawyering profession. This joining of doctrine, reflective evaluation, analysis and skill is embodied in the two component externship class, (component 1 is the externship placement; and component 2 is the classroom component). In order to achieve the most from this course, STUDENTS WILL BE EXPECTED TO READ ALL ASSIGNED READINGS; COMPLETE JOURNAL ENTRIES AND SERVE IN THEIR WORK ENVIRONMENTS WITH THE GREATEST OF WORK ETHIC, WITH UPTMOST PROFESSIONALISM AND WITH ZEALOUS INTEGRITY.

OBJECTIVE:

The goal of the externship class is to meet the educational mission of the law school by encouraging the extern placement to create a comprehensive learning and professional working environment, allowing for maximum effective experience for the students. The externship program is intended to inculcate professionalism; enhance legal writing skills of the student; improve the student's legal analysis skills; provide opportunities for the student to gain firsthand knowledge of specific areas of substantive and procedural law; provide opportunities for students to observe professional responsibility and ethics in practice, in "live" situations; and encourage and allow students the opportunity to obtain and refine professional skills required of legal professionals and define their own professional identity. This externship program also offers third year law students an opportunity to network and create professional relationships with experienced licensed attorneys and other members of the legal profession.

The pedagogy of the class room component will include professor lead lectures; student class participation; student lead class discussions; student lead class presentations; student interviews; and student journaling.

STUDENT LEARNING OUTCOMES

1. **ANALYZE LIKE A LAWYER.**
2. **COMMUNICATE LIKE A LAWYER.**
3. **HAVE A POSITIVE EFFECT ON YOUR ENVIRONMENT AND COMMUNITY.**
4. **DEVELOP A PROFESSIONAL IDENTITY THAT IS INCULCATED WITH PROFESSIONALISM AND ONE THAT EMBRACES EDUCATION, LEARNING AND GROWTH FOR THE ENTIRETY OF YOUR PROFESSION.**

<p>A. Week 1 <i>Mandatory Orientation</i> <i>Saturday, January 12, 2018</i></p>	<p>ORIENTATION</p> <p>Welcome and Introduction.</p> <p>Syllabus Review.</p> <p>Orientation.</p> <ul style="list-style-type: none"> - Externship Expectations. - Professionalism and Ethics in the Work Place. - Work Place Expectations.
<p>B. Week 2- <i>Professionalism</i> <i>Week of January 15, 2018</i></p>	<p>Read:</p> <ul style="list-style-type: none"> - Chapter 3 Learning from Supervision - Read Chapter 9- Professionalism - Chapter 10 Ethical Issues in Externships- Introduction - Chapter 11 Ethical Issues in Externships- Confidentiality <p>Journal Assignment 1- Initial observations. I am interested in observations regarding the people that you have met, the people that you will work with, the work that you do your initial feelings</p>



	<p>about your placement. How did you feel going to work on the first day? Do you think that you want to do this work after you pass the bar? How do you feel about the assignments that you have received? Have you asked for necessary clarifications? Have you observed any lawyering; if so, what would you do the same or what would you do differently? Any other details that provide context to your journaling are important.</p>
<p>C. Week 3- Ethics Week of January 22, 2018</p>	<p>Journal Assignment 2: Ethics in the Workplace. Submit writing on Texas Disciplinary Rules of Professional Conduct 4.25; 4.26; 4.29; and 4.30. Discuss ways these rules may affect you, attorneys in your office, or attorneys that you may have seen in practice. Do not use names, or divulge confidential information. But take a good hard look at how easy it is to violate an ethical room and the possible consequences that may result. How does becoming familiar with this rule change how you carry yourself in your placement and how you plan to practice once you pass the bar.</p> <p>Homework Assignment: Read: - Chapter 13 Ethical Issues Duties to Tribunals and Third parties.</p>
<p>D. Week 4- Mental Health/Substance Abuse Week of January 29, 2018</p>	<p>Class discussion on ethics in the workplace.</p> <p>Read: - Chapter 14 Learning about Lawyering. - Chapter 15- Client Relationships. - Chapter 18- Making Presentations</p>
<p>E. Week 5- Making and Meeting Professional Goals</p>	<p>Class lecture/class exercise on reflective lawyering.</p>



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Week of February 5, 2018

Journal Assignment 3: What is metacognitive learning; and how does it apply to your legal education. How is metacognitive thinking similar to reflective thinking? What is the role of a lawyer? How should the master narrative about what lawyers do and what they should do support what you believe the roles of lawyers are and what they should be? What type of lawyer do you intend to be and why?

Read:

- **Either**
- **Chapter 19 Judicial Externships**
- **Chapter 20 Criminal Justice Placements**
- **Chapter 22 Public Service Lawyering**

***F. Week 6-
Open
Week of February 12, 2018***

Journal Assignment 4: How has the legal profession changed in the last 5 years? How has the role of attorneys changed? How have you or will you prepare to meet the changing roles and expectations of the legal profession while ensuring your success in practice?

Homework Assignment:

Read

- **Chapter 24 Professional Identity and Formation.**

***G. Week 7
Creative Problem Solving
Week of February 19, 2018***

***H. Week 8-
Reflective Lawyering and
Cultural Compassion
Week of February 26, 2018***

I. Week 9-



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<p>Week of March 5, 2018</p>	
<p>J. Week 10- Balancing Personal and Professional Life Week of March 12, 2018</p>	<p>Classroom Reflections</p> <p>Journal Assignment 6: During the course of your externship you may observe several attorneys in their dealings with clients or with Judges. Reflect on the differences in their styles, and critique the efficacy of each approach. Identify the traits that make some attorneys more effective than others in your view.</p> <p>Homework Assignment:</p> <p>Read</p> <ul style="list-style-type: none"> - Chapter 26 Externships and Career Development
<p>K. Week 11 Week of March 19, 2018</p>	
<p>L. Week 12 Week of March 26, 2018</p>	
<p>M. Week 13 Week of April 2, 2018</p>	
<p>N. Week 14 Week of April 9, 2018</p>	
<p>O. Week 15 Exit Interviews</p>	



GRADES-FOUR MAJOR COMPONENTS	
<p>1. Personal Participation- 25%</p> <ul style="list-style-type: none"> a. Attendance b. Class Participation 	
<p>2. Journals – 25%</p> <ul style="list-style-type: none"> a. On point. b. Timely. c. Grammar. d. Style. e. Content. f. Presentation. 	<p>Journaling encourages reflection and active observation. It also creates a forum for active interpretation and analysis. Students will be required to submit weekly journal entries as assigned. Students are encouraged to “think on paper”, not limit their time and not limit the length of each daily journal entry.</p> <p>Contemporaneous “journal entries” are to be made on your time sheets and submitted.</p> <p>Each weekly journal is due by close of business on Friday of the week it was assigned.</p> <p>Tender via email is acceptable and preferred. The timestamp on the email will be the time of tender. Please email journal entries to my Administrative Assistant, Ms. Timmons at totimmons@TSU.EDU; and cc me at Stephanie@ledesma-law.com.</p>
<p>3. Supervisor Evaluation-25%</p>	
<p>4. Program Director Evaluation- 25%</p>	<p>Student exit evaluations will be conducted the week of April 10, 2017. Scheduling of these</p>



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<p>a. Adhered to program protocols. b. Student exit evaluations.</p>	<p>evaluations should be done by no later than 30 days in advance.</p>
<p>5. Grades Continued</p>	
<p>a. Late Assignments</p>	<p>Assignments are late if they are turned in any time after the assigned due date and assigned time.</p>
<p>b. Automatic Deductions for Late Assignments</p>	<p>Journal articles will not be graded if they are not submitted timely. If not submitted timely, the student will receive a grade of "0" for that article.</p>

ACCOMMODATIONS, ATTENDANCE & PROFESSIONALISM

CLASS POLICIES & PROCEDURES	
1. Generally	
a. Special Accommodations	All requests for any special accommodations must be first submitted to the Dean of Student Affairs.
b. Final Examination	There is NO Final Examination in this class.
2. Class Attendance	
a. Attendance Taken-	Daily.
b. Tardiness-	Excessive tardiness may be marked as an absence.
c. Allowable Number	Refer to The Student Rules of Matriculation.
3. Class Etiquette	
a. Cell Phones	I ask you for directed and committed concentration during the classroom component. Please do not use cell phones in class. This includes but is not limited to MP3ing; texting; talking; videotaping; you tubing; tweeting; face booking; internet searching, etc.
b. Tablets/Smart Phones/MP3	If these tools are not being used to serve as direct class support; then please be respectful and set a professional example by not using them.
c. Professional Decorum	The classroom and the courtrooms are sacred in that they are the places where positive change is defined; discussed; effectuated; and shared with the world. Please act in a manner that brings dignity to you; your family and the legal profession. As for dress...if you would not wear it to Court or



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	to work in a legal setting, do not wear it to class.
d. Yielding the Floor	As in the courtroom or a professional work environment, if a colleague, professor, judicial officer or speaker is engaged in presentation or inquiry, please yield the “floor” until you can intervene without disruption.
e. Dismissal	Please do not prepare to leave class until class is dismissed; unless you have told me in advance that you need prior to the dismissal of class.
4. Class Preparation	
a. Student Responsibility	- To be prepared to participate in each class session.
b. Text Book	- Bring with you to class; along with your journals.