

# Marshall News

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## It's Back..... The Law Library Newsletter

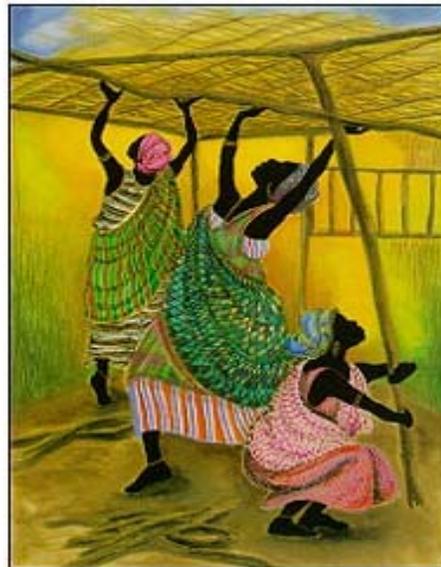
Hold on, take a seat, are you ready? Yes, its back... the TMSL Library Newsletter has returned. Good things always have a way of resurfacing.

Naming the newsletter is the first order of business. To encourage student participation in naming the newsletter, the library is initiating a competition. (We know all law students love competitions.) Submit your suggested names for the newsletter to [dspearman@tsulaw.edu](mailto:dspearman@tsulaw.edu). The deadline for entering your suggestion is **April 30, 2003**. The announcement of a first place, second place and third place winner in next month's issue will be possible thanks to **Lexis and Westlaw**. The Library staff reserves the right to select the top three submissions and to make the final decision.

The overall goal of this newsletter is to spotlight library services. This

includes legal research tips, staff updates, how-to-guides, pathfinders, Law Library rules and more.

## BIG NEWS



*The Law Library Newsletter is Back!*

## SPECIAL POINTS OF INTEREST:

- *Do you need to check out a book? Check the Library Online Catalog to see if it is available.... If it is not, see a Librarian for a TexShare Card or request an ILL...*
- *What's TexShare or ILL? Ssee page 2*

## FROM THE DIRECTOR'S DESK LAW LIBRARY SERVICES AND TECHNOLOGY *MARGUERITE L. BUTLER*

This rebirth library newsletter issue is written with the summer writing project in mind. Many faculty members and students will spend some of the summer break writing. Some will research and write in order to publish and others, to complete clerkship assignments. Our goal is to assist, inform, enlighten and remind you about the many ways to

get research assistance for your writing project. Take time to meet with a librarian before you leave for the summer to learn about the many resources that are available to you on-line or through **TexShare**.

The reference librarians are also conducting a survey between now and the end of the school year to identify the concerns, wants and needs of our library patrons. Please take a few minutes to complete the survey so that we can improve our services next year. Have a Great summer. We look forward for an opportunity to continue to help.

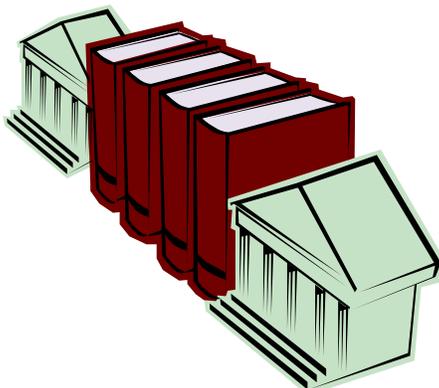
## TexShare — Library Card Program

Do you need a book or article that is not available in the TMSL Library? You have two options for obtaining the item: through **TexShare** or **ILL**.

**TexShare** is a Library Resource Sharing Program supported by the Texas Legislature and member academic, public and junior college libraries that allows TMSL faculty, students, and staff to have direct, personal access to library materials of other participating TexShare Institutions when a title is not available at the TMSL Library.

Any circulating titles can be checked out with a current validated TSU school identification card and current TexShare Card. The TexShare Card is valid for one semester. Please note that the check

out procedures of the lending institution must be followed. To acquire a TexShare Card contact any Librarian during Reference Hours.



<http://www.texshare.edu/about/newmembers.html>

*ILL allows one library to borrow from another*

## “New Titles” List

The Law Library Technical Services Department has revised the publication of its “*New Titles List*.” This list will be published monthly electronically and in paper. A link to the “*New Titles List*” will be available from the Law Library Web page at <http://tsulaw.edu>. The list will be a selected compilation of acquired library materials including: books, CD’s, videos and electronic titles,

organized by Library of Congress subject headings and call number. The Faculty and Administrators may request delivery of any item by circling the desired item and sending the request to Evelyn Beard, the Technical Services Director in room 127 C.



**If you are going to have a clerkship this summer you will need to know how to research effectively. Westlaw is offering a class on “Cost Effective... Westlaw in the Real World” Sign up and plan to attend.**



*Build Your Future  
By using Cost Effective Research on Lexis!!*

### Would you like to receive...?

- ✓ **2 FREE WEEKS of LexisNexis to use this summer** at your summer clerkship and
- ✓ **200 LexisNexis Ultimate Rewards points!**
  - This is a 2-part class (Cost Effective Research and Factual Discovery).
  - You will receive **400 Points** for the hour.
- ✓ **Additional Ultimate Rewards points**
- ✓ **\$25 drawing in each class** of 5 or more attendees.

## CILP & SmartCILP Current Awareness Tools for Faculty

**Faculty Members...** Are you researching a topic for a future article? Some of you may remember the paper copies of the University of Washington's *Current Index to Legal Periodicals (CILP)* that circulated between faculty offices some time ago. The Law Library now subscribes to the on-line version of *CILP*. You will now receive this information via e-mail each week. This resource provides full citations to all of the recently published legal articles that are published in *CILP* each week.

In addition, if you would appreciate the benefit of selecting the topics or journals, you can personalized the delivery of *CILP* to your e-mail address. This personalized database

is called *SmartCILP*. *SmartCILP* is a customized e-mail version of the *Current Index to Legal Periodicals (CILP)*. After setting up your personalized *SmartCILP* profile by selecting subjects and/or journals in your area of interest, *SmartCILP* will email a weekly citation list of newly published articles that match your selection. This weekly e-mail will only deliver the subject headings and journals that you have created in your profile. The e-mail message is clearly marked "*SmartCILP*" for easy identification and review of results. The *SmartCILP* results have **Lexis [L]** and **Westlaw [W]** links attached to each article. When you click the preferred link and enter your **Lexis or Westlaw** password, the article

will appear. Once the initial *SmartCILP* profile is created you can change your profile at anytime to tailor the delivery of your profile to your changing research needs.

To create your personalized profile contact **Tracy Timmons, the Electronic Services Librarian at 713-313-1108** to get the Authorization Code. Then go to <http://lib.law.washington.edu/cilp/scilp.html> and click "Create or Change a *SmartCILP* Profile." Ms. Timmons will also contact you to assist you with your personalized profile.

### Reference Hours

Mon—Fri	7 am—9 pm
Sat	9 am—2 pm
Sun	12 noon—5 pm

## Interlibrary Loan (ILL)

*Interlibrary Loan (ILL)* is a free service available to TMSL faculty, students and staff. ILL service expands the reach of our library by enabling us to borrow books, thesis, dissertations, journal or newspaper articles not owned by TMSL or **TexShare**. An Interlibrary Loan usually takes up to 14 days for processing. Students may use the service for educational use only. To submit a request, complete and sign the **ILL Request Form** located at the Reference/Circulation Desk. Leave the completed form with the Reference/Circulation staff. Please complete the form in its entirety. Incomplete or incorrect information may delay the processing of your **ILL** request. **ANY MATERIALS BORROWED VIA ILL MUST**

### BE RETURNED

**TO THE LIBRARY AT LEAST THREE DAYS BEFORE THEY ARE DUE TO ALLOW THE LIBRARY TIME TO MAIL THE BORROWED ITEMS BACK TO THE SENDING LIBRARY.** If you desire to extend the loan period, the lending library must be contacted. Contact our library within four days of the due date so that renewal can be sought. If the lending library will not renew the item, it must be returned to the library so that the item(s) can be sent to the lending library in a timely manner.

## Hein Online

Did you find just the right law review only to discover the Library's copy is unavailable? Did you go to print your 1960 article in **Lexis** or **Westlaw** just to determine their electronic coverage started in 1990 and 1992 respectively? Before you request the article through Interlibrary Loan check out **Hein Online**.

**Hein Online** is a growing a database of full text indexed legal journals, dating from the inception of

the journal to the most current volume allowed under contract between **Hein** and the journal. Like **Lexis and Westlaw**, the coverage varies by topic. Exact coverage dates for each journal is listed on the initial search screen. **Hein** is dedicated to eventually converting all back issues of indexed journals into a searchable format.

There are several ways to search the database including: by journal title, article title, author/title, text and citation. New journal titles



[Http://heinonline.org](http://heinonline.org)

are added daily. **Hein Online** is image-based. It displays exact page numbers as they originally appear in hard copy. The PDF version resembles a photocopied page from a law journal. It is a great resource for the full text of older journal articles.

## Computer Assisted Legal Instruction (CALI)

The Center for Computer Assisted Legal Instruction (CALI) has a collection of over 270 interactive lessons on CD or over the Internet. These lessons cover 29 legal education subject areas including all the required TMSL 1L subjects and several required TMSL 2L and 3L courses. The lessons are designed to augment traditional law school instruction and can be assigned as supplemental study material or integrated with other course materials.

The online lessons allow you to review and test yourself on subjects including Torts, Contracts, Evidence Legal Research. Pick up your free CD in the Law Library or download the lessons from TWEN or the CALI Web Site at <http://www.cali.org>.

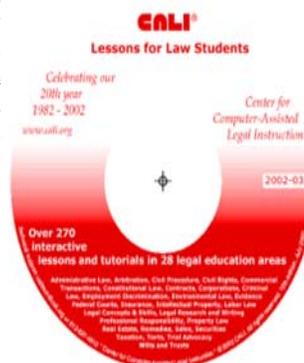
CALI lessons include a short fact pattern followed by a bank of questions. You select from multiple choice answers and if your choice is not the "Best Answer" CALI provides an explanation. At the end of the lesson, CALI provides your score on the question bank.

The format of the individual lessons varies according to the objectives of the author. Some authors use a simulated trial to provide students with an opportunity to test their understanding of an area of law. Other

lessons test students on the interpretation of cases and statutes or individualize the classroom tutorial experience by leading the students through a series of questions requiring them to identify relevant issues and apply recently learned concepts.

CALI lessons are integrated into the TWEN course pages that some TMSL professors use for their classes.

Ask any librarian for the password to download the lessons.



CALI Interactive Lessons for Law Students

## Extended Hours During Final Examination Period

### Exam Period Hours:

#### April 28—May 9

Mon—Thurs	7 am-2 am
Friday	7 am-12 midnight
Saturday	9 am-12 midnight
Sunday	noon- 2 am

During extended hours, **only Law Students** are allowed in the Law Library. All students who desire to

stay for the extended time, must be in the Library by the Library's regularly scheduled closing time. There are no "In and Out Privilege" during the extended hours.

**MAY 12, 2003 IS THE START OF THE LAW SCHOOL SUMMER SESSION. REGULAR LIBRARY HOURS WILL RESUME ON THAT DATE.**

### *For Law Students Only!*

*During the Final Exam Period April 28—May 9 the extended library*

*Study hours are 2 hours beyond the regular schedule.*

## Government Documents on Reserve

- Budget of the U. S. Government
- Budget of the U. S. Government Appendix
- Historical Tables: Budget of the United States Government
- Career Guide to Industries
- Congressional Directory
- Congressional Pictorial Directory
- County and City Data Book
- Cumulative List of Organizations
- Digest of Educational Statistics
- The World Factbook
- Federal Rules of Appellate Procedures
- Federal Rules of Civil Procedures
- Federal Rules of Criminal Procedures
- Federal Rules of Evidence
- Occupational Outlook Handbook
- Package X Vols. 1-2 (Tax Forms)
- Source Handbook of Criminal Statistics



TMSL is a Federal Depository

## Library Staff

### Administration

Marguerite Butler	Law Library Director	713-313-1010	mbutler@tsulaw.edu
DeCarlous Spearman	Associate Director Law Library	713-313-7328	dspearman@tsulaw.edu

### Law Librarians

Maxine Asmah	Faculty Research Librarian	713-313-1107	masmah@tsulaw.edu
Evelyn Beard	Technical Services Director	713-313-1005	ebeard@tsulaw.edu
Nannette Collins	Reference Librarian	713-313-1106	nacollins@tsulaw.edu
Marva Coward	Coordinator of Public Services & Reference Librarian Weekend/Evening	713-313-1009	mcoward@tsulaw.edu
Gwen Henderson	Circulation Librarian	713-313-7125	ghenderson@tsulaw.edu
Karim Rand	Government Documents Librarian	713-313-1978	krand@tsulaw.edu
Tracy Timmons	Electronic Resource Librarian	713-313-1108	ttimmons@tsulaw.edu

### Support Staff

Olu Warren Chapman	Mail & Serials Clerk	713-313-1012	ochapman@tsulaw.edu
Cynthia Davis	Office Manager	713-313-1008	cdavis@tsulaw.edu
Maia Ford	Government Documents Clerk	713-313-4472	mford@tsulaw.edu
Shon Harris	Cataloging Assistant	713-313-1005	sharris@tsulaw.edu
Elsie Kelley	Administrative Assistant	713-313-1007	ekelley@tsulaw.edu
Mosetta Moy	Acquisitions Clerk	713-313-4481	mmoy@tsulaw.edu
Faye Webster	Loose-leaf & Upkeep Services Director	713-313-1011	fwebster@tsulaw.edu
Rosie Wilson	Loose-leaf & Upkeep Services Clerk	713-313-4470	rwilson@tsulaw.edu

## Library Staff in the News

### CONFERENCE

Karim Rand, Government Documents Librarian co-hosted a Book Signing of Mrs. Millie L. McGhee March 20, 2003. Mrs. McGhee, a respected African American businesswoman, used an original research method that documents her family's Oral History that J. Edgar Hoover, former Director of the FBI was her cousin.

### WELCOME

Shon Harris joined the library staff in February as our new Cataloging Assistant. Although members of the cataloging staff are typically not seen by library patrons, most students will have the opportunity to see Shon because he also mans the Reference/Circulation Desk on nights and weekends.

Marva Coward rejoined the Law Library this month as the Coordinator of Public Services/ Reference Librarian Weekend/ Evening. Marva was formerly Corporate Librarian at BP-Amoco America, Houston Headquarters, Mayer, Brown, Rowe and Maw, FDIC Southwest Regional Office, and Windle Turley Law Firm in Dallas. She also has a broad range of Law Librarian experiences in the academic law Library setting. Marva has worked at University of Florida Law Library, University of Connecticut Law Library and North Carolina Central School of Law. She has a JD from University of Tennessee, Knoxville and the MLS from Indiana University, Bloomington. It is a pleasure to have Marva return to our ranks.

Maxine Asmah transferred from Reference Librarian Weekend/Evening to

Faculty Research Librarian.

### AWARD RECIPIENT

DeCarlous Spearman received an award from the University of North Texas, School of Library and Information Sciences on April 3, 2003. The faculty nominated her for the Faculty Recognition Award. The award recognizes an outstanding graduate of the previous year.

### NEW ARRIVALS

Gwen Henderson, Circulation Librarian has a new baby girl Destiny Rose and Nannette Collins, Reference Librarian has a new baby boy Alvin Martin.



Texas Southern University  
Thurgood Marshall School of Law Library

*Marshall News* is a Publication of the Texas Southern University, Thurgood Marshall School of Law Library. It will be published monthly. The Newsletter is available in HTML format and distributed to the Law School faculty and staff via e-mail. Students can acquire a paper copy of the newsletter in the Law School or from the Law Library Web Page at: [www.tsulaw.edu](http://www.tsulaw.edu). Please send all comments, contributions or concerns to: **DeCarlous Spearman, Assoc. Director Thurgood Marshall School of Law Library, 3100 Cleburne, Houston, Texas 77004** [dspearman@tsulaw.edu](mailto:dspearman@tsulaw.edu)

### Regular Law Library Hours

Monday-Thursday: 7 a.m.-midnight  
Friday: 7 a.m. - 10 p.m.  
Saturday: 9 a.m. - 10 p.m.  
Sunday: 12 noon - midnight

### For Law Students Only!

*During the  
Final Exam Period  
April 28—May 9  
the extended library*

*Study hours  
are 2 hours beyond the  
regular schedule.*

## Helpful Law Library Numbers

**Acquisitions** 713-313-1008

**Administration** 713-313-1010  
713-313-7328  
713-313-1007

**Audio/Visual & Instructional**  
713-313-1120

**Equipment** (allow 2 working days)  
713-313-1007

**Cataloging** 713-313-1005

**Circulation** 713-313-7125

**Course Reserve Materials**  
(allow 2 working days)

713-313-1007

**Fax** 713-313-4483

**Government Documents**  
713-313-1978

**Interlibrary Loan (ILL)**  
713-313-1005  
713-313-1107

**Passwords or Training**  
(Lexis, Westlaw or LoisLaw)  
713-313-7328

## Library Policies

Every library has them and yet patrons often act as if they didn't know they exist...

Yes I'm talking about those same old Library Rules. The ones most often abused are outlined below...

1.) Absolutely **no** eating is allowed in the Library. We understand the lack of lockers, if you need to bring your lunch container with you, please leave it on the counter next to the exit gate and pick it up upon your departure.

2.) Drinks are allowed in acceptable containers only—  
> see the picture below.

**No** drinks are allowed on the computer workstations...  
**No Exceptions.**  
Place your drink on the floor.



### ACCEPTABLE

- Travel mugs with tight-fitting lids
- Sports bottles

**We're on the web:**  
[www.tsulaw.edu](http://www.tsulaw.edu)

- Bottles with pull-up drinking spouts

### UNACCEPTABLE

- Disposable fast food drink containers
- Disposable coffee cups
- Soda cans
- Mugs or glasses without lids

3.) Q..U..I..E..T PLEASE

4.) Cell phones should be turned to vibrate when entering the Library. If you receive a call or need to make a call, please exit the Library first.

If you forget to follow these simple rules the Library Staff will remind you...  
Thank you in advance for your cooperation.



*Eating and drinking in the Library  
invites unwanted guests.*