

Marshall News

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. . . Some Quick Updates

2004 arrived and brought with it a lot of new potential. Before you know it, this semester will be over and it will be time to prepare for finals. Take advantage of all the assistance provided by the law library staff and the law school.

Westlaw & Lexis has completed the 1L Training. Every 1L should be fully trained. Stay tuned because additional advanced level trainings will be offered soon.

The Library has printed the 2003-2004 **Library Guide** and the **Electronic Databases Guide**. Pick up these guides today. They provide a wealth of information.

TMSL Book Borrowing

On October 27, 2003, *The Gavel* article, "Take It, Use It and Pass It On, Not the Motto of the Law Library" complained that "...we [the students] are not allowed to check out library books." This article will explain the Law Library's Circulation Policy that supports the law school's and law library's motto: "**Protect It, Improve It and Pass It On**". All law libraries distinguish between the types of materials a patron can check-out. It is generally

true that the TMSL Library follows the same circulation policy of law libraries around the nation. It does not circulate serials (books that must be updated) and books in numbered sets, e.g. reporters, encyclopedias, etc.. This policy protects the integrity of the collection in order for patrons to access complete sets of materials. **Non-circulating books** include, but are not limited to: *Codes & Statutes, Digests, Government Documents, Journals, Microforms, Multi-volume Sets, Periodicals, Law Reviews, Reference Materials, Reporters, Reserve Materials, Restatements, and Shepards*. However, the law library allows law students with current TSU Tiger Cards to check out **circulating books**. Most other books may circulate.

Although Reserve Materials are **non-circulating**, patrons are allowed to check out these materials for two hours to use in the library. Reserve materials have high use and are limited to a two hour loan periods to ensure availability to all students. The "in-house" stipulation extends to use in the Annex so students may use the

materials for two hours while they study in the annex.

The library staff understands that although many materials can be obtained online, good legal research requires the use of other materials, including books. That is why the first year program emphasizes manual legal research. The library encourages students to use all of its materials and encourages their circulation within the limitations stated above. If there are materials that you need that are not in the library, please let us know and also request a TexShare card from a librarian.

Pathfinders/Research Guide Bibliographies

The Library revised several of its research guides, pathfinders and bibliographies. A number of new guides and pathfinders have been passed out in classes and library seminars and are located in the Library.

Research Guides, bibliographies and Pathfinders point you in the direction of useful print and electronic materials.

Bibliographies are lists that reference to materials on a specific subject. Our bibliographies include references to articles in journals as well as to books.

Pathfinders provide in-depth information on an area of law or a particular resource.

Nanette Collins, Reference Librarian, and Marva Coward, Coordinator of Public Services, have visited several class-

rooms and discussed ways of expanding and/or improving your research.

Tracy Timmons has taught several computer classes and the Electronic Database Guide provides the needed user names and passwords to access those sources.

Several pathfinders have been handed out in the Legal Research classes and through the Legal Research Assistants program. Stop by the library and peruse the information kiosk or the Law Library Administrative Offices in Room 109 to acquire a copy of available research guides.

Why reinvent the wheel? These guides have done some of the work for you. They can save you valuable time and quickly expand your knowledge of how to use a particular research tool.

Brown Bag Sessions

The Brown Bag Sessions are off and running. The Library hosted its first Brown Bag Session on October 9th. To date, the sessions have covered: Developing a Research Strategy, Available Databases at TMSL, Federal Statutes, Codes and Legislative History, Citing and Shepardizing. A monthly schedule is posted on the Library and Library's Annex doors and is available at the Library Reference Desk.

Please note by popular demand, schedules have been altered to address more pressing needs... the memos were due and more citing help was needed. Also if there is a topic you need or would like to see covered, please contact DeCarlous Spearman in Room 109 or by email

dspearman@tsulaw.edu.

If you didn't get it in legal research, if you have a research paper due, if you have to prepare a petition for class, these sessions can help!

Come join us
and —



Feed your body
while we
feed your mind!

Legal Research Assistants

Over 50 students graciously volunteered this school year to be Legal Research Assistants. These volunteers met weekly to get hands on instruction for each resource that was being taught in the first year Legal Research class. Students were able to massage the books and ask those questions that "other students couldn't answer." At the end of the day 49 research groups were formed.

The RA's helped to make this process doable. In exchange they received a depth of knowledge, a new appreciation for legal research, a Thank-giving lunch provided by the Law Library Staff and a Certificate of Appreciation.

The Library Staff has greatly appreciated the spirit and dedication that each volunteer exhibited. To all the volunteers, the Library Staff would like to

say **"thank you."** The Legal Research Program would not have been successful **"but for you."** All of you have ***'Protected It, Improved It and Passed It On.'***



New Electronic Databases

The Law Library's subscriptions to legal research databases continues to expand. The Library has added several new electronic resources to our collection during the Fall semester. These include: 19th Century Masterfile, Berkeley Press

Journals, InterAm, Legal Scholarship Network, and Texas Libraries with Interrogatories.

All of these resources are available from the Law Library's Home page: www.tsulaw.edu.

Access methods are in-

dicated on the Web Page. See a Reference Librarian to obtain a copy of the Electronic Databases Guide that provides the needed user names and passwords. Also watch the Brown Bag Sessions calendar for classes that provide hands on training on the databases.



SOCIAL SCIENCE RESEARCH NETWORK
Tomorrow's Research Today

LexisNexis™
Matthew Bender® Online



InterAmSM Database
National Law Center for Inter-American Free Trade

DOCUMENTS CORNER

GDMD Special Collections Division

New Acquisitions
(Compact Disc)
10-08-03

1880 U.S. Census (complete)
African Americans in the 1870 Census
Alabama 1930 Federal Census: Dallas County
Arkansans and Louisiana 1870 U.S. Federal Census Index
Arkansas 1930 Federal Census: Arkansas and Ashley Counties
Arkansas 1930 Federal Census: Jackson and Jefferson (part) Counties
Arkansas 1930 Federal Census: Jefferson (part) and Johnson Counties
Freedman's Bank Records
Mississippi 1870 U.S. Federal Census Index
Passenger and Immigration Lists Index, 1538-1940
Slave Narratives
Texas 1850 Slave Schedules (complete)
Texas 1860 Federal Census, Free Schedules: Guadalupe, Hamilton, Hardin, Harris, and Harrison Counties
Texas 1860 Slave Schedules (complete)
Texas 1870 Federal Census: Guadalupe, Hamilton, Hardin, and Harris Counties
Texas 1870 U.S. Federal Census Index
Texas 1880 Federal Census: Grimes (cont 63/23 - end), Guadalupe, Hall, Hamilton, Hansford, Hardeman, Hardin, Wilbarger, and Harris (begin 74/18) Counties
Texas 1900 Federal Census: Harris County
Texas 1910 Federal Census: Hardeman, Hardin, and Harris (EDs 46-52, 75-84, 103-108) Counties
Texas 1910 Federal Census: Harris (EDs 40-45, 109-121) and Harrison (EDs 33-36, 55-59) Counties
Texas 1910 Federal Census: Harris (EDs 53-74, 85-102) County
Texas 1920 Federal Census: Harris Co, Houston City (EDs 30, 120, 11, 32-37, 108, 107, 109-111)
Texas 1920 Federal Census: Harris Co, Houston City (EDs 44-52, 29, 53-74)
Texas 1920 Federal Census: Harris Co, Houston City (EDs 75-81, 100-106, 112- 113, 82-93)
Texas 1930 Federal Census: Gaines, Grimes, and Galveston (part) Counties
Texas 1930 Federal Census: Galveston (part) Counties
Texas 1930 Federal Census: Harris County, Houston (complete)
The Trans-Atlantic Slave Trade: A Database on CD-ROM



TMSL is a Federal Depository

GDMD Special Collections Division

New Acquisitions (Microforms) 10-08-03

1867-1869 Voter Registration Lists (Texas)
1880-1930 Index to Probate Birth Records, Vols. 1-40
1903-1940 Index to Death Records, Texas
1903-1976 Index to Birth Records (Texas)
1920 Index to Birth Records (Texas)
1930-1945 Index to Probate Birth Records
1941-1973 Index to Death Records, Texas
African Observer: A Monthly Journal Illustrative of the General Character, and Moral and Political Effects of Negro Slavery*
American Anti-Slavery Reporter*
American Anti-Slavery Society. Annual Report*
American Colonization Society. Annual Report*
Anti-Slavery Examiner*
Anti-Slavery Record*
Anti-Slavery Tract*
Civil Rights During the Johnson Administration (Complete Collection)
Civil Rights During the Kennedy Administration (Complete Collection)
Civil Rights During the Nixon Administration (Complete Collection)
FBI Files on Selma, Memphis, Montgomery, Albany, and St. Augustine
Freedman*
Freedman's Advocate*
Freedman's Journal*
Martin Luther King, Jr., FBI File, Pt. 1
National Anti-Slavery Standard*
National Freedman*
Papers of Robert F. Williams
Papers of the American Slave Trade: Series A, Pts. 1-2; Series B, Pt. 1
Petition to Southern Legislatures, 1777-1867, Series I
President Truman's on Civil Rights
Records of the Assistant Commissioner for the State of Arkansas, Bureau of Refugees, Freedmen, and Abandoned Lands, 1865-1871.
Records of the Assistant Commissioner for the State of Louisiana, Bureau of Refugees, Freedmen, and Abandoned Lands, 1865-1869.
Records of the Assistant Commissioner for the State of Texas, Bureau of Refugees, Freedmen, and Abandoned Lands, 1865-1869.
Records of the field offices for the State of Arkansas, Bureau of Refugees, Freedmen, and Abandoned Lands, 1865-1872.
Records of the Superintendent of Education for the State of Texas, Bureau of Refugees, Freedmen, and Abandoned Lands, 1865-1870.
Slavery in America: With Notices of the Present State of Slavery and the Slave Trade throughout the World*
Slavery in Ante-Bellum Southern Industries: Series A
Slavery Source Material
State Slavery Statues



Texas Southern University
Thurgood Marshall School of Law Library

Marshall News is a Publication of the Texas Southern University, Thurgood Marshall School of Law Library. The Newsletter is available in paper and electronic format. Copies are distributed to the Law School faculty and staff via e-mail and paper. Students can acquire a paper copy of the Newsletter in the Law School or from the Law Library Web Page at: www.tsulaw.edu. Please send all comments, contributions or concerns to:

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Thurgood Marshall School of Law Library,
3100 Cleburne, Houston, Texas 77004
dspearman@tsulaw.edu

**The Law
Library Annex
is part of the
Library. . .**

NO FOOD

**BRING DRINKS
in the correct
containers**

QUIET PLEASE!

**No Talking on
Cell Phones**

**in the Library or
Library Annex**

Regular Law Library Hours

Monday-Thursday: 7 a.m. - midnight
Friday: 7 a.m. - 10 p.m.
Saturday: 9 a.m. - 10 p.m.
Sunday: 12 noon - midnight

Helpful Law Library Numbers

Acquisitions 713-313-1008

Administration 713-313-1010
713-313-7328
713-313-1007

**Audio/Visual & Instructional
Equipment** (*allow 2 working days*)
713-313-1007

Cataloging 713-313-1005

Circulation 713-313-7125

Computer Assistance
713-313-1120

Course Reserve Materials
allow 2 working days
713-313-1157

Fax 713-313-4483

Government Documents
713-313-1978

Interlibrary Loan (ILL)
713-313-1005
713-313-1107

Passwords or Training
(Lexis, Westlaw or LoisLaw)

713-313-7328
Reference 713-313-1107

Using ALEX, the Online Catalog or OPAC

ALEX, the Law Library Catalog or OPAC includes books, journals, newspapers, conference proceedings, government documents, microforms, and video- and audio- recordings in the Collection. The OPAC does not include:

*The Robert J. Terry Library Holdings (they have a separate catalog).

*Articles in journals, newspapers and other periodicals.

*Some individual titles in large microform sets.

How to search the OPAC (ALEX)

AUTHOR Searching

Author searching retrieves any type of author (individuals, organizations, conference names, composers, artists, performers, editors, etc.).

Example: **AUTHOR:** Calamari John

Example: **AUTHOR:** American Bar Association

TITLE Searching

Title searching retrieves titles of books, journals, conferences, etc.

The OPAC automatically truncates your title search:

Example: **TITLE:** Contract will re-

trieve — Contract Act, Contract Cases, Contract Law, etc.

SUBJECT Searching

Subject searching retrieves only the official *Library of Congress Subject Headings*. If you are unsure of the correct subject heading for your topic, try a keyword search instead. Use the records you retrieve to identify the correct LC Subject Headings, and then do a new subject search.

WORDS IN THE TITLE AND CONTENT NOTES

Keyword Searching uses words in the title and content notes when the exact title, author or LC Subject Heading is unknown. The search looks for the terms that were entered, anywhere in the title, journal title, author, subject, series, notes, organization name, and corporate names (including publishers).

Example:

Environmental law
Law and education
Legal education

Next issue ...advance searching techniques.