

# THURGOOD MARSHALL SCHOOL OF LAW LIBRARY

## *Pathfinder Series*

**Daniel A. Brackmann, Electronic Resources Librarian**  
Revised May 2015

## **HeinOnline**

### **About the Database**

---

HeinOnline began as a comprehensive, image-based collection of full-text American legal periodicals. Currently, HeinOnline also includes libraries relating to the European Center for Minority Issues, Canadian law resources, the Code of Federal Regulations, the Federal Register, Legal Classics, Treaties and Agreements, United States Attorney General Opinions, and the United States Supreme Court among other things. Hein is constantly adding material to this resource so it often pays to browse around the site. HeinOnline has also partnered with Fastcase to provide the text of court opinions. This online database offers a number of search and browse features. One of the distinguishing features is that HeinOnline, being largely image-based, often provides the exact page images of legal materials, meaning that you can view the page as it originally appeared in hardcopy.

The Law Journal Library database, the database the remainder of this pathfinder discusses, contains complete runs of law journal titles (mostly law reviews). Some of the journals are closed runs where a title is no longer published, while others are ongoing, ending with the most recent year that Hein can negotiate with the publisher. There are currently several hundred titles with many still being added.

This guide will cover four topics:

- ✓ Logging-on to HeinOnline
- ✓ Browsing HeinOnline
- ✓ Searching HeinOnline
- ✓ Printing and Downloading from HeinOnline

## Logging-On

---

HeinOnline can be reached by following the various HeinOnline links from the law school's electronic resources web pages at:

- <http://www.tsulaw.edu/library/Eresources.html> (See Illustration 1.)
- [http://texsl.iii.com/screens/database\\_1.html](http://texsl.iii.com/screens/database_1.html)

Students, faculty, staff, and others with library cards can also access HeinOnline from their home computers and other devices by going through the pages listed above and using the “Remote Access” links. However, an additional step will be required to authenticate the user. When accessing HeinOnline from a computer that is not one of TMSL’s, users will be prompted with the authentication screen shown in Illustration 2. Users will need to enter their name (usually surname) and the barcode number of their TMSL library “card” in order to proceed past this page. (These can be obtained from the Circulation Desk in the library.) Alternatively, TMSL does have a specific login and password credential which can be used to access HeinOnline by going to <http://www.heinonline.org> directly. Library patrons will need to come to the Circulation Desk or the Electronic Resources Librarian to obtain this information.

[Foreign Law Guide](#): Current sources of codes and basic legislation for other jurisdictions of the world. || [Remote Access](#):

[FRASER](#): FRASER is a mixed subject and institutional repository that preserves and provides access to economic and banking data and policy documents collected and provided by the St. Louis Federal Reserve.

[Gale Virtual Reference Library](#): Allows you to browse, search and download eBooks and articles. || [Remote Access](#):

[GPO Access](#): U.S. Government Printing Office's electronic access to federal publications. (Accessible via Internet)

[Hansard](#): Records of the debates of the U.K. Parliament. (Accessible via Internet)

[HeinOnline](#): Legal Periodicals 1980-Present. Full text retrospective collection of selected legal journals & law reviews. Periodically additional journals are added to this database. || [Remote Access](#):

- [American Bar Association Journals](#) || [Remote Access](#):
- [Code of Federal Regulations](#) || [Remote Access](#):
- [Federal Register Library](#) || [Remote Access](#):
- [Index to Foreign Legal Periodicals \(IFLP\)](#) || [Remote Access](#):
- [Spinelli's Law Librarian Reference](#) || [Remote Access](#):
- [United States Code](#) || [Remote Access](#):
- [U.S. Congressional Documents Collection](#): Complete online access to the bound Congressional Record and its predecessors including the Annals of Congress, Register of Debates, Congressional Record, American State Papers, and Journals of the Continental Congress in an imaged searchable format. (Accessible via Internet/Password required-Consult the Electronic database guide or Contact the Circulation Desk for assistance) || [Remote Access](#):
- [United States Federal Legislative History Library](#) || [Remote Access](#):
- [United States Statutes at Large](#) || [Remote Access](#):
- [World Trial Collection](#): Contains hundreds of documents, including trial transcripts and other critical court documents, as well as monographs that analyzing and debating the decisions in famous trials throughout history, as well as biographies of some of the greatest trial lawyers in history. (Accessible via Internet/Password required-Consult the Electronic database guide or Contact the Circulation Desk for assistance) || [Remote Access](#):

*Illustration 1: The HeinOnline links on the Electronic Resources page*

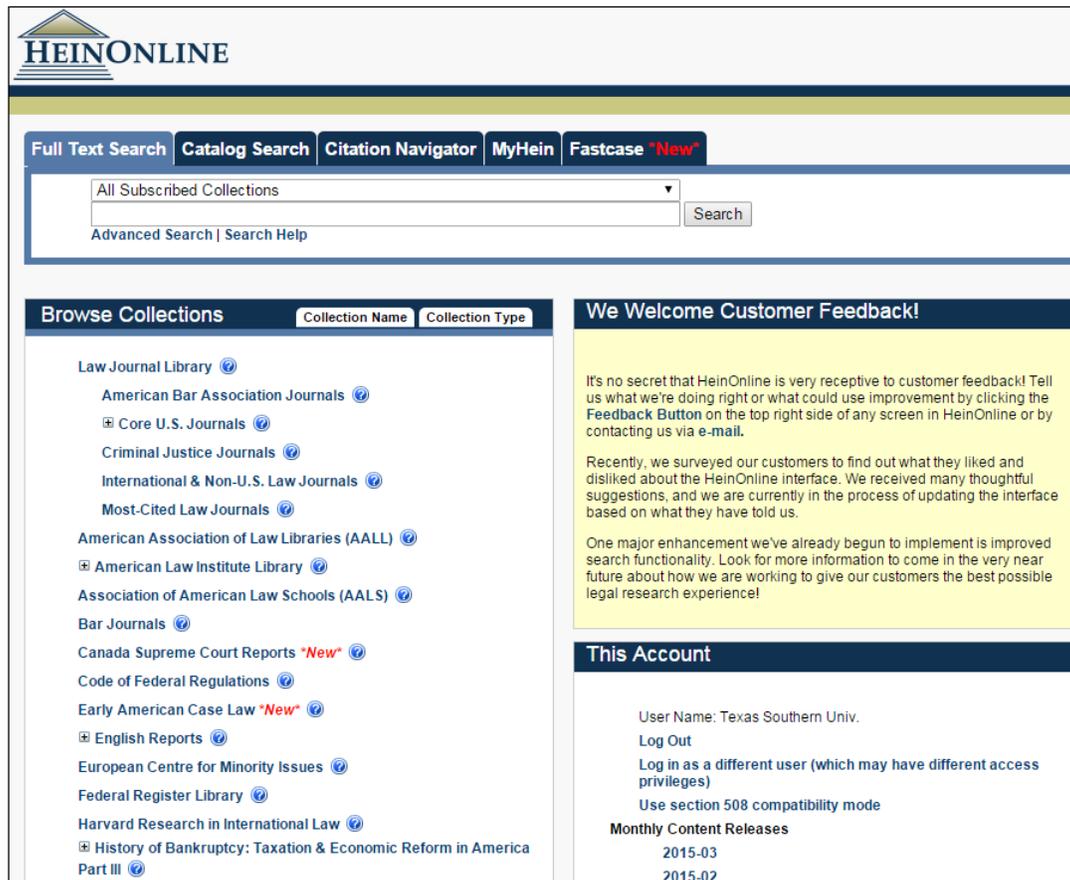


*Illustration 2: Remote Access Authentication Screen*

## Browsing the HeinOnline Law Journal Library Database

HeinOnline can be browsed in several ways:

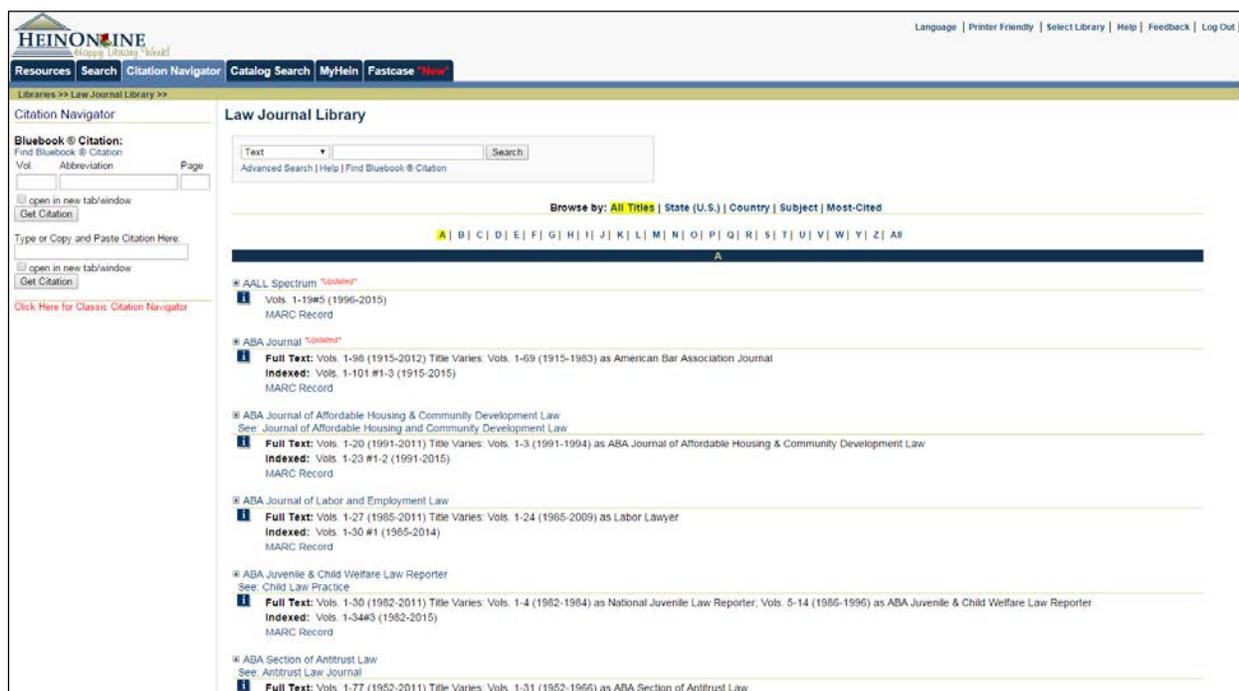
- ✓ By journal title
- ✓ By subject
- ✓ By state



*Illustration 3: HeinOnline Homepage*

Upon logging in, HeinOnline presents its homepage (see Illustration 3). Down the left side of the screen, users see a list of the various “libraries” available through Hein, any one of which can be selected to move to the browsing page for that library. For the purposes of this pathfinder, the library of interest is the “Law Journal Library” at the top of the list. (Users may want to note that HeinOnline also provides chat-based assistance which was located in a “live Help Online” box at the bottom of the right column of Illustration 1, off-screen in the screenshot.)

Once in the browsing interface (see Illustration 4), Hein presents users with a list of legal periodicals which, by default, are in “All Titles” view. This view sorts the titles alphabetically by title, and users need to select the letter of the alphabet they wish to browse. Titles are then selected, then dates, then issues, and so forth until individual articles are presented. Above the alphabet list, users have the option to switch how browsing is organized, including by State, Country, Subject, or Most-Cited categories.



**Illustration 4: HeinOnline’s Browsing View**

## Searching the Database

---

Several options exist for ways to search within HeinOnline. Users can:

- ✓ Use the simple search
- ✓ Use the advanced search
- ✓ Search by citation

HeinOnline also offers various help files to assist with searching, and this guide will call attention to them later. However, users can find a .pdf guide located at <http://www.heinonline.org/HeinDocs/AdvancedSearchSyntax.pdf>.

### **SIMPLE SEARCHING**

Users first encounter the simple search bar on the HeinOnline homepage (Illustration 3 above). Users should note the use of tabs across the top of the search tool which change the type of search as well as the link under the bar for “Search Help” which pulls up a short guide to the way HeinOnline uses search terms. Above the bar, users can see a dropdown which allows the search to be limited to a single collection/library or to all collections. Unfortunately, the options seem to be only to search a single collection or all collections; no ability to search a specific set of collections which is less than all of them presents itself. To use this search, users simply type the terms they wish to search, subject to the search operators found in the guide, and click the search button.

The other way to reach a simple search window is to follow the Browse Collections link to the collection the user wants to search within (see Illustration 4). Note: Once users have followed the link to a specific collection’s browsing page, above the browsing interface and under the banner is another simple search bar. This search bar, however, is only for the collection which has been selected. It also offers additional search functionality because this bar has a drop down box in front of it that allows users to search for a term in a specific part of the items in that particular collection. For example, with law periodicals, users can limit the search to the name of the author.

Users should also note that, once they have followed a link to the browsing page, the way the tabs in the page top banner work changes. On the home page, these tabs changed the type of search being done. On the browsing pages, however, the tabs only change the content of the left-hand column. In this particular case, users may want to know that selecting the “Search” tab puts content related to searching in the left-hand column, including links to articles about how to search in HeinOnline. (See the left-hand column in Illustration 5.)

## ADVANCED SEARCHING

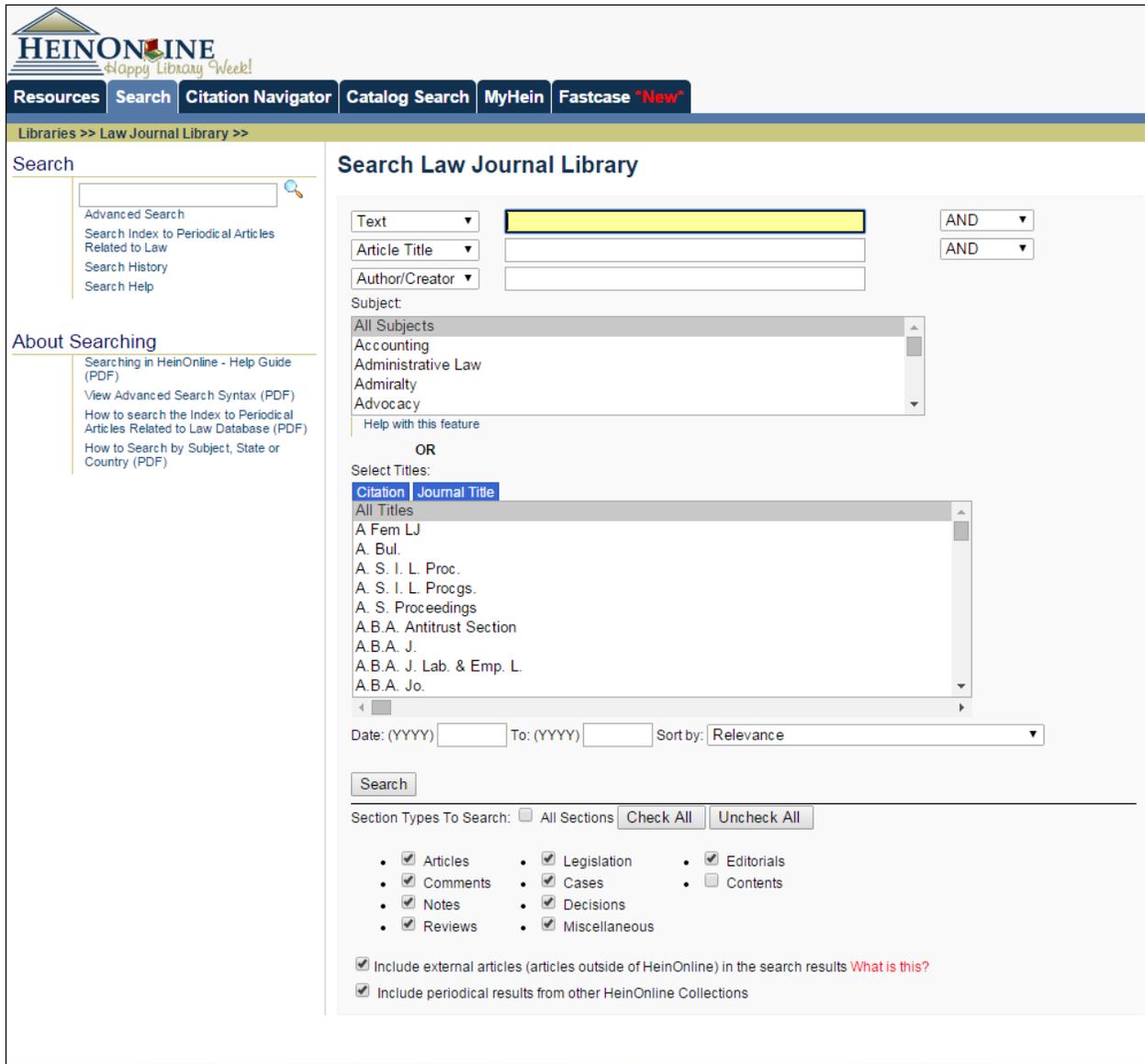
Advanced Search is reached contextually. Users probably already noticed the link to “Advanced Search” under the simple search window on the HeinOnline homepage (see Illustration 3). Using this link sends users to an advanced search which searches “All Subscribed Collections” regardless of whether or not the user selected a different collection in the dropdown box. In order to perform an advanced search only in the Law Journal Library (or any other specific collection), users need to move to the browsing view of that library and *then* select “Advanced Search” from under the search bar. Illustration 5, below, shows the Advanced Search for the Law Journal Library.

All versions of the Advanced Search allow users to search within certain fields like Text, Author, and Article Title as well as to specify a date range for the search. The advanced search for the Law Journal Library, besides limiting the search to only that collection, adds the ability to search only within specific titles (by citation abbreviation or by title) and allows users to filter results by the type of material retrieved using the checkboxes at the bottom of the search pane.

Again, users should note that, once they have followed a link to the browsing page, the way the tabs in the page top banner work changes. On the home page, these tabs changed the type of search being done. On the browsing pages, however, the tabs only change the content of the left-hand column. In this particular case, users may want to know that selecting the “Search” tab puts content related to searching in the left-hand column, including links to articles about how to search in HeinOnline. (See the left-hand column in Illustration 5.)

## CITATION SEARCHING

Users with a citation to a specific article can often locate and retrieve that article using the citation. Citations can be searched from the homepage (Illustration 3) by selecting the “Citation Navigator” tab for the simple search bar. However, it is usually better to initiate a citation search from the browsing interface (Illustration 4). In Illustration 4 above, note the left-hand column contains a window where users can type the citation in boxes if the Bluebook form is known or make a wilder stab at the citation in the lower box. At the bottom of the box, Hein links to its “classic” citation tool which uses more dropboxes, and may be easier for cases where the name of the journal is approximately known or the original citation contains an error. **NOTE: In the browsing webpage, Hein presents users with a series of tabs along the top webpage banner; to view the citation search tool, users need to select the “Citation Navigator” tab on the browsing page. This will only change what is displayed in the left-hand column.**



*Illustration 5: Advanced Search of the Law Journal Library*

## Printing and Downloading

There is a print button amongst the options along the top of the screen once you have selected an individual volume or article. (See Illustration 6.) Click on this button to bring up the options to download or print the article. (See Illustration 7.) It is possible to print or download (in either a searchable .pdf or text) either a whole article (using the top light blue box) or selected pages (using the lower light blue box) using the options on the tool bar. Users can even print more than one page range using the blue “Add another page range” link at the bottom of the lower light blue box. Users with Dropbox can also save the entire article to their drop Dropbox accounts.

The screenshot shows the HeinOnline interface. At the top, there are navigation tabs: Resources, Search, Citation Navigator, Catalog Search, MyHein, Search Results, Table of Contents, and Fastcase. Below these is a search bar and a list of search results. The first result is highlighted, showing the article title and author. The main content area displays the full text of the article, starting with the title and author's name, followed by an introduction and a paragraph of text.

Illustration 6: A Located Article

The screenshot displays the 'Print/Download Options' interface. At the top, it states 'This document can be downloaded as a searchable PDF'. Below this, there is a 'Format: PDF' dropdown and a 'Print/Download' button. A 'QR Code Option' is also present, with a QR code and a 'Save to Dropbox' button circled in red. Below the QR code, there is a 'Print Custom page range' section with dropdowns for page numbers and a 'Print/Download' button. A 'Print/Download All' button is also circled in red. At the bottom, there is a 'Terms and Download Information' section with a list of terms and a 'Close this window' link.

Illustration 7: The HeinOnline Print/Download Interface