

THURGOOD MARSHALL SCHOOL OF LAW

PETITION TO POSTPONE EXAM--FINAL OR OTHER (CIRCLE ONE)

UPDATED MAY 1, 2007

Name _____ Date _____

Phone _____ E-mail Address _____

1. Exam: _____
Title of Exam/ Professor Scheduled Date and Time of Exam

2. Other Scheduled Exams – List all for that time period.

	Title of Exam	Date/Time	Professor's Name
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____
(4)	_____	_____	_____

(Write additional exams on the back of this form)

3. **A POSTPONEMENT IS GRANTED ONLY ON THE BASIS OF “EXTREMELY COMPELLING JUSTIFICATION”. EXPLAIN YOURS. Student Rules Regulations Article III. Section 4 (A) (7). ATTACH ALL SUPPORTING DOCUMENTATION.**

Procedure

1. Fill out the form located in the Dean's Suite.
2. Attach all supporting documents.
3. Submit two original completed forms to Mrs. Johnson.
4. At the time of filing, Mrs. Johnson will file stamp the two completed forms, retain one in Dean Mouton's office, and return one to you for your records.
5. Remain at the time of filing, file a Conference With Dean Mouton form, and speak with her immediately.