



ACADEMIC STANDARDS PETITION

Texas Southern University Thurgood Marshall School of Law

1. **Petitioner bears the burden of proof. Petitioner must provide sufficient evidence to support the petition.**
2. **Review the Student Rules and Regulations for the deadlines for filing petitions for grade change.**
3. **Petitioners seeking grade change must file a separate petition for each course.**

PETITIONER'S INFORMATION

Petitioner's Name: _____

Phone Number: _____

TSU E-Mail: _____

T#: _____

Mailing Address: _____

RESPONDENT'S INFORMATION

Name: _____

Phone Number: _____

TSU E-Mail: _____

T#: _____

If you are a student, do you wish to appear in person? Yes ___ No ___ 1L ___ 2L ___ 3L ___

NOTE: PROFESSORS ARE REQUESTED TO BE AVAILABLE DURING HEARINGS.

REASON FOR PETITION

_____ **Grade Change** due to: _____ Discrimination _____ Computation _____ Substantive Error

Course Code & Title: _____ Semester: _____

Professor: _____

Was Exam Reviewed with Professor? Yes ___ No ___

If No, Why Not? _____

(Must attach details of review)

Waiver _____ Readmission _____ Other _____

Student/Faculty Signature: _____ Date: _____

Instructions for filing petition:

- 1) **The petition should include a document explaining the basis of the petition and stating the applicable student rules or regulations governing the petition.**
- 2) **File one original and two copies of the petition in the Dean's Office. If file electronically, please submit the petition to Ms. Rita Johnson by email at rita.johnson@tmslaw.tsu.edu .**
- 3) **Receive a signed receipt upon filing the petition. Keep the receipt for your records.**

Office Use Only

Date Received _____ Hearing Date _____

Result of Petition: Granted _____ Denied _____