



TEXAS SOUTHERN UNIVERSITY

Thurgood Marshall School of Law

New Student Library Orientation & Legal Research Intro

Library User Information

1. **BORROWING PRIVILEGES:** TSU faculty, staff, and students may borrow circulating materials using their library account that is created automatically for a four-week period.
2. **ELECTRONIC RESOURCES:** The law library subscribes to various legal and informational databases, web-based indexes, and other subscription resources that are available through the law library's [Electronic Resources](#) and [Database A-Z List](#) pages.
3. **RESEARCH ASSISTANCE:** Professional Librarians are available in person at the Reference Desk, via email at lawlibraryhelp@tmslaw.tsu.edu or by our online [Chat](#) service to assist patrons with their research needs.
4. **INTERLIBRARY LOAN (ILL):** If material is not available in the library's collection, the library can borrow it from another institution through the ILL service.
5. **INSTRUCTIONAL PROGRAMS:** The Law Librarians deliver lectures on introductory and advanced legal research topics and instruct patrons in the use of all types of electronic resources.
6. **COMPUTER LAB:** The computer lab for general use including printing is in Room 122 of the Library.
7. **KIC SCANNER:** Self-service scanning is available free of charge. Scanned documents may be saved to a USB flash drive or sent to an email account.
8. **STUDY ROOMS:** There are 16 individual and 1 group study room located on the basement floor level. There is another group study room on the first floor. All study rooms must be reserved by using the online reservation system.

CONTACT & HOURS

Day	Hours	Reference Hours
Monday – Thursday	7:30 am – 10 pm	8 am–5 pm
Friday	7:30 am – 6 pm	8 am–5 pm
Saturday	9 am - 9 pm	9 am-2 pm
Sunday	12 - 9 pm	12 - 4 pm

Circulation Desk: (713) 313-7125

Reference Desk: (713) 313-1108



Library Policies

- Basement is a NO TALKING ZONE!!
- Quiet conversations are allowed on the 1st floor.
- Drinks allowed in spill proof containers.
- Vending machine type snacks are allowed but not full-scale meals.
- Cell phone use is prohibited.
- Lost & Found is at the circulation



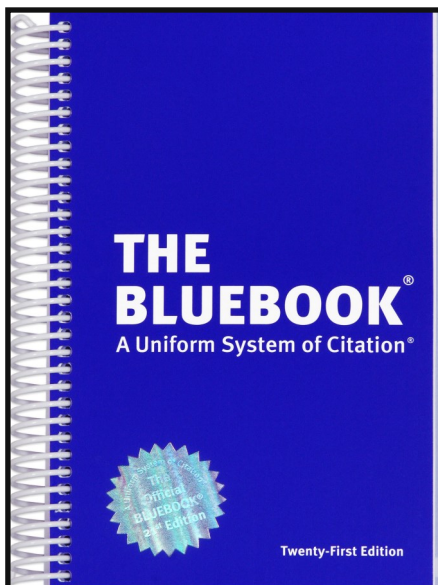
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Legal Research Class Information

1. **BOOKS:** The Bluebook: A Uniform System of Citation (21st ed. 2020) and Legal Research Demystified, A Step by Step Approach (2nd ed. 2022) by Eric Voigt.
2. **CORE KNOWLEDGE FOR LAWYERS (CKL):** All 1L students will have to sign up for this interactive teaching platform which is included in the price of your Textbook.
3. **ASSESSMENTS:** CKL has two types of assessment materials. The first is multiple-choice questions at the end of each chapter of the Textbook. These questions test students' understanding of basic research concepts. Secondly, CKL has interactive research exercises that are completed electronically.
4. **LEXIS LEARN:** Lexis Learn is an interactive learning platform on Lexis designed to help students learn legal research fundamentals. 10 Lexis Learn exercises are assigned.
5. **ASSIGNMENTS:** Assignments cover the following Topics: The Bluebook, Secondary Sources, Cases and Statutes.
6. **FINAL EXAM:** Multiple choice. Given the last week of class. Worth 1/4 of your Legal Research grade.
7. **COURSE MANAGEMENT SYSTEM:** Please enroll in the appropriate section for this course in LEXIS Classroom. All important course documents and information will be posted there and updated as needed. Students are expected to regularly check the course page for updates, announcements, and changes.



Legal Research is the process used to identify and find the law—including court opinions, regulations and statutes that apply to a given set of facts. Every lawsuit, appeal, criminal/civil case and even day to day activities in the practice of law require **Legal Research**.

